

SAVA Certification Scheme

Payments and Charges Schedule

Valid From 1st January 2010

The payments set out below are related to joining, maintaining Membership in the Certification Scheme and registering/lodging of reports. VAT is applicable whether you are VAT registered or not.

1. Joining the SAVA Certification Scheme

- A. If you have yet to receive your qualification, this delay should be taken into account when you decide upon the month in which you wish Membership to commence
- B. The non-refundable Application fee, payable for processing your application, is currently £150 plus VAT
- C. The Membership fee, covering your first period of Membership, up until the renewal date of 31st July dependent on which month you join the Scheme
- D. **If you did not qualify through the SAVA Assessment Centre, there is also a Software Licence fee of £250 + VAT payable as a lump sum or spread over 100 reports at a supplement of £2.50 per report**

Cost table one – Application and Membership Fees

Month of Joining	Application Fee	Membership Fee	Total Payable including VAT	Membership expiry date
December 09	£150.00	£190.00	£391.00	July 31 st 10
January 10	£150.00	£175.00	£381.88	July 31 st 10
February 10	£150.00	£160.00	£364.25	July 31 st 10
March 10	£150.00	£145.00	£346.63	July 31 st 10
April 10	£150.00	£130.00	£329.00	July 31 st 10
May 10	£150.00	£295.00	£522.88	July 31 st 11
June 10	£150.00	£280.00	£505.25	July 31 st 11
July 10	£150.00	£265.00	£487.63	July 31 st 11

VAT inclusive sums before January are at a rate of 15%
 VAT inclusive sums from January onwards are at a rate of 17.5%.

2. Report Registration/Lodgement

- A. Fees are payable to register Home Condition Reports and/or Energy Performance Certificates, with the SAVA Certification Scheme/NHER

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Accreditation Scheme, and lodge them with the Central Register. These fees must be paid either in advance, by purchasing bulk credit, (please contact the Scheme) or at the time of starting a report

- B.** The registration fee for a Home Condition Report or Home Condition Survey is currently £15.00 plus VAT
- C.** The registration fee for an Energy Performance Certificate is dependent on the cumulative number of reports registered against the account, as shown in the following table, (which also shows the Central Register Lodgement fee):

Cost table two – fees for registering Existing Build Energy Performance Certificates

Cumulative Number of Reports Registered	Registration (plus VAT)	Central Register Lodgement (plus VAT)	Total Fee (inc. VAT)
1 – 499	£5.00	£1.15	£7.23
500 – 999	£4.75	£1.15	£6.93
1,000 – 2,499	£4.50	£1.15	£6.64
2,500 – 4,999	£4.25	£1.15	£6.35
5,000 – 19,999	£4.00	£1.15	£6.05
20,000 – 49,999	£3.75	£1.15	£5.76
50,000 – 99,999	£3.50	£1.15	£5.46
100,000 – 249,999	£3.25	£1.15	£5.17
250,000+	£3.00	£1.15	£4.88

VAT inclusive sums are shown at a rate of 17.5%

The cumulative number of reports is not an annual count – it continues to grow indefinitely whilst the individual / corporate account is maintained.

- D.** Optional use of the BCIS integrated cost calculator per HCR or HCS is currently £2.00 + VAT